

ELECTRICAL ORDER FORM
MAIL OR FAX TO



ELECTRICAL EXHIBITION SERVICES
1844 Imperial Avenue, San Diego, CA 92102
Ph: (619) 696-6625 Fax (619) 696-7762
Web site: www.edlen.com Email: sandiego@edlen.com

In Water Exhibitors ONLY

COMPANY:	BOOTH NO.
Event: 7TH ANNUAL SAN DIEGO YACHT & BOAT SHOW	
Event: SHERATON HARBOR ISLAND	
Dates: JULY 22 - 25, 2010	Event # 070068SD

ELECTRICAL OUTLETS Approximately 120V208V A.C. 60 Cycle

	QUANTITY (For show Hours only)	ADVANCE PRICE BY DEADLINE DATE OF 7/8/10	REGULAR PRICE AFTER DEADLINE DATE OF 7/8/10	COST
120 VOLT				
20 AMPS	_____	163.00	245.00	_____
30 AMPS	_____	228.00	342.00	_____
208 VOLTS SINGLE PHASE				
30 AMPS	_____	402.00	603.00	_____
50 AMPS	_____	532.00	798.00	_____
100 AMPS	_____	697.00	1046.00	_____

**FOR ADVANCE PAYMENT
PRICE TO APPLY:**
PAYMENT MUST BE RECEIVED WITH
ORDER BY THE
DEADLINE DATE OF:
07/08/10
Avoid Duplication !!
If you fax this form with credit card info,
do not mail the original form or send
another form of payment.

**** DUE TO INCREASED FUEL PRICES AND CONSIDERATION FOR THE ENVIRONMENT,
24 HOUR SERVICE IS NOT AVAILABLE. ELECTRICITY WILL BE TURNED ON ONE HOUR
BEFORE SHOW OPENING AND OFF ONE HOUR AFTER CLOSING ON A DAILY BASIS.**

ON LINE ORDERING
This show may be available on line.
Visit www.edlen.com, use the event #
above as your password.

LABOR (See rates listed to the right) _____

**SEE REVERSE SIDE FOR
TERMS AND CONDITIONS**

PLACE YOUR TOTAL PAYMENT HERE (Do not fill in totals below)
All Foreign Checks must be drawn on U.S. Banks. _____

LABOR RATES
ST = Mon-Fri 8:00 am -4:30pm **\$ 90.00**
(except holidays)
OT = Mon-Fri 4:30 pm - 8:00 am **\$180.00**
(All day Sat/Sun/Holidays)

**Exhibitor must provide proper adapter(s) to match the order(s)
placed**

**PLEASE NOTE: Any orders received on site cannot be
guaranteed power by show opening.**

COMPANY NAME:	EMAIL:
PHONE:	FAX:
ADDRESS:	CITY: ST: ZIP:
SIGNATURE:	PRINT NAME:
PAID BY CK VISA MC AMX DISC DINERS CARD#	EXP DATE:
CARD HOLDER SIGN HERE:	PRINT NAME:

FOR OFFICE USE ONLY

OUTLET/EQUIPMENT	\$	DATE RECEIVED:		
MATERIAL	\$	METHOD OF PAYMENT:		
LABOR	\$	AMOUNT RECEIVED:		
GRAND TOTAL	\$	RECEIVED BY:		
BALANCE DUE	\$			

VERY IMPORTANT TERMS & CONDITIONS

1. Order with payment must be received prior to the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event that the totals are calculated incorrectly on the front of this form, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by fax of any such corrections.
3. Outlet rates listed **do not** include the connection of any equipment, special wiring, distribution of electrical services or labor. Distribution from the power source to all other locations in a booth space *regardless of booth type* requires labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
4. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
5. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
6. Edlen is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
7. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
8. All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
9. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
10. All Exhibitor's cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized shall be grounded.
11. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
12. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by Edlen within 14 calendar days prior to show opening. Edlen will not refund overpayment, except sales tax, in amounts less than \$50.00 unless specifically requested in writing.
13. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
14. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
15. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
16. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.